PARTY COLLECTION PRO

Your party stationery, step by step

Everything you need to make, check and print your stationery.

1

Unlock it

Open **mobiledisconetwork.com/party-stationery-studio**. If you paid, it unlocks straight away and shows your code. If Tim is your DJ, type the code from your booking confirmation and press **Unlock**.

2

Open Party Stationery Pro

Press **Open**. The PREVIEW mark has gone once you are unlocked. Your code works on 2 devices, so you can use a phone and a laptop.

3

Choose a design

Pick one of the 28 designs. You can change the lettering, ink colour, background and number style at any time.

4

Type the details once

Name (and a second name for couples), the date, what you are celebrating and the age. Every piece fills itself in from these.

5

Paste your guest list

One name per line. The place cards, table plan and thank-you cards use it. It stays on your device.

> **The one rule:** your downloads stay on for **7 days from your first download**. So make and check every piece first, then download them all together.

BEFORE YOU DOWNLOAD

Make every piece, then check it

The preview shows exactly what will print.

6

Go through the tabs

Invitations, RSVP cards, thank-you cards, menus, place cards, table numbers, running order, party sign, table plan, then **More signs** and **More cards**. Use the arrows to see each card.

7

Check the spelling

Read every name, date and time out loud. Check the venue and the RSVP details. Ask someone else to look too.

8

Pick your paper

Under Paper, choose **A4 at home** for several to a sheet with cutting marks, or **Print shop** for one card per page with 3 mm bleed. Signs come in A4, A3, A2 and A1.

9

Download them all

Press **Download print-ready PDF** on each piece. Want to share on WhatsApp or Facebook? Use **Download as a picture (PNG)** instead.

Checklist	
Names spelt right	☐
Date, time and venue right	☐
RSVP name, number and date right	☐
Guest list complete	☐
Every piece downloaded	☐

PRINTING

Getting a perfect print

A few settings make all the difference.

- Choose **Actual size** (100%) in the print settings, never "Fit to page"
- Print one test sheet on plain paper first
- Cut along the marks in the margins with a ruler and a craft knife, or a paper trimmer

Piece	Card to buy
Invitations, RSVPs, place cards, table numbers	**250–300gsm** matte card
Menus, the running order, details cards	**160–200gsm** matte paper
Envelope liners	**100–120gsm** paper
Envelope stickers	Sticker paper

At a print shop

Take the **Print shop** PDFs. Ask for the size on the file, and for big signs ask for **A1 foam board**, so they stand on an easel.

Party bingo

Every card is different. Print one per guest, and add pens to each table.

IF SOMETHING GOES WRONG

Quick fixes

If...	Do this
You spot a typo after downloading	Fix it in the tool and download that piece again. It works as long as you are within your 7 days.
Your 7 days have finished	Contact Tim. He can give you 7 more days.
It says the PREVIEW mark is on	Go to the party studio and type your code again on this device.
Your code says 2 devices already	Use one of the devices you started on, or contact Tim.
The cards print too big or too small	Choose **Actual size** (100%) in the print settings.
A picture doesn't show	Check your internet connection, then refresh the page. You may need to type your details again.

TALK TO TIM

Email **info@mobiledisconetwork.com** · office 01760 722283 · mobile 07796 565918

Please have your code ready (it starts PTY-).

Have a wonderful party